



Litigation Attorney (Attorney 3)

Status: Executive Service*

***Note:** An Executive Service employee serves at the pleasure of the Appointing Authority. As such, if conditions arise such as work curtailment or unavailability, sub-standard work performance, poor attendance or conduct, termination of employment may occur. Further, individuals hired into this open position(s) will not have a right to appeal, or standards for the application of disciplinary procedures applying to regularly appointed employees that have achieved career status do not apply to executive service appointed employees.

OVERVIEW

TennCare is made up of the Tennessee Medicaid program, the Office of eHealth Initiatives, the Strategic Planning Initiatives Group and Cover Tennessee. The Office of General Counsel (OGC) is responsible for providing legal advice and counsel to all divisions of TennCare. The OGC's Administrative Litigation Division (ALD) of its State Unit represents the agency in administrative proceedings and Chancery Court appeals of financial eligibility decisions. ALD also provides in-house legal guidance on an ongoing basis to TennCare business units, including Long Term Services and Supports (LTSS), the Office of Program Integrity, and Audit & Investigation.

RESPONSIBILITIES

- Represent TennCare in administrative proceedings, including Long Term Services and Supports (LTSS) medical appeals, provider appeals, and petitions for declaratory order
- Travel for up to three consecutive nights, once every three months for in-person hearings requested in Tennessee
- Represent TennCare in appeals of financial eligibility decisions in Davidson County Chancery Court
- Manage a caseload of appeals on behalf of the agency in all of the above-listed program areas
- Provide legal advice and guidance on a wide range of legal issues to internal TennCare business units
- Build relationships and work collaboratively with program leadership and executive staff
- Conduct and complete legal research and other projects as assigned by the supervising attorneys

QUALIFICATIONS

- Applicants must hold a current, valid license to practice law in Tennessee or be eligible for licensure under Tennessee Supreme Court Rule 7, Article X.
- Applicants must have demonstrable organization, communication, legal research and writing skills.
- Applicants must have the ability to work independently and prioritize assignments.
- Applicants must have familiarity with the Tennessee Rules of Evidence and Tennessee Rules of Civil Procedure.
- Applicants must maintain excellent professional and interpersonal relationships and have the ability to take on multiple tasks on a wide variety of issues.
- Litigation experience as well as knowledge and experience in Medicaid and the Uniform Administrative Procedures Act are preferred.

Job Location: Nashville, Tennessee

How to Apply: Qualified candidates should send their resumes along with a cover letter to hcfa.ogc@tn.gov by **February 28, 2019**.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.